

Important notice to parents

Dear parents and carers,

As you may already be aware, construction work has been carried out at Saxon Hill over the summer period in order to create a safer and more comfortable reception area for our pupils and yourselves.

Unfortunately, following unforeseen circumstances out of our control, there has been a delay in these renovations, meaning that the academy will be unable to reopen on Wednesday 5th as planned and, instead, pupils will be able to return to school on Thursday 6th.

We understand that this situation is not ideal and may cause you additional stress; however, here at Saxon Hill we are committed to ensuring a safe work environment for all our staff and pupils, and therefore we will not be reopening the school until we have access to the required space and equipment, and we ask for your cooperation during this time.

Once reopened, there will be impaired access to certain areas of the school, such as to the Reception area and car park. Unfortunately, this will cause increased site traffic within a limited space and, as part of the school is sealed off, pupils will need directing along the appropriate route. For this reason, we will be implementing a staggered arrival system until half term.

School buses will run as usual and will not be impacted by the change; however, there will be a staggered arrival for pupils who arrive via car. This means that pupils will be able to gain entry to the school from 8.15am and are permitted to arrive later than usual. The school's family officer, Helen Bowers, has already contacted all parents impacted by the change in arrival and leaving processes.

In order for this staggered process to be effectively implemented, we must ask that parents do not park at the school site and instead simply and efficiently 'drop off' their child. If you wish to discuss a matter with a staff member, this must be booked in advance via telephone and a parking space will be reserved for you.

A similar process will be carried out at the end of the school day; therefore, there is potential for you to collect your child earlier or later than usual.

Please note, despite the changes in arrangements, the sleepover, physio and speech therapy services will be running as usual.

We apologise for any inconvenience caused by the renovations, but we look forward to being able to show you the improved Reception area which is currently being built. This will be a larger space, split into a private and public area for pupil safety, which enables pupils, parents and staff to talk in a more comfortable environment.

We are aware of how these changes may affect daily routines and we are dedicated to ensuring there is minimal impact on our pupils, as well as their families. We greatly appreciate your cooperation at this time and if you would like to discuss any of the above, please contact Melsa Buxton.

Kind regards,

The Saxon Hill Academy team